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REAL ESTATE AND CONSTRUCTION DIVISION WEEKLY REPORT
FOR PERIOD ENDING 25 SEPTEMBER 1984

1. Progress Report Tasks Assigned by the DCI/DDCI:

None

2. Items or Events of Major Interest that have Occurred During the Preceding Week:

a. Year End Contracting Activities

- (1) A firm price of \$298,600 for the Architect-Engineering services has been negotiated with Leo Daly Assoc. for the new warehousing at the Central Depot. Contract should be signed on 26 September 1984.
- (2) A firm price of \$222,293 for the Ames Building special chilled water system has been checked, and a contract should be signed on 26 September 1984.
- (3) Two contracts have been delivered to Lee-Thorpe and the contracts should be signed on 26 September 1984.
- (a) Repairs at 2430 E St., \$25,000.
- (b) Design of power and air conditioning for a shielded enclosure, \$14,990.
- (4) Delegations of contracting authority were processed as follows:
- (a) \$25,000 for design of a newly acquired facility
- (b) \$60,000 increase for paving
- (5) A firm contract for \$18,150 for the HVAC study at Building with Gates-Hudson should be signed by 26 September 1984.

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(6) A \$7,300 Change Order for the Chamber of Commerce data grid should be signed by 26 September 1984.

(7) A Contract for \$93,300 for the construction of the telephone rooms at the [redacted] should be signed by 26 September 1984. [redacted]

f. Ames, Key, and Chamber of Commerce Buildings Parking Control - On 24 September 1984, representatives from Domestic Security, Headquarters Operation, Maintenance, and Engineering (HOME), and RECD met to discuss the construction status, and details of the lease, for the parking access controls at these buildings.

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~~HOME~~ will work with the Office of Data Processing to develop a program for the input of employees' license numbers to provide verification by the on-site guard of authorized vehicles at the Ames, Key, and Chamber of Commerce Buildings.

Representatives from Domestic Security and Procurement Division will meet with [] on 27 September 1984 to finalize the guard contract. Domestic Security will provide Burns with comprehensive instructions on the management of the parking lots at these buildings. []

g. [] Building Cleanliness - On 24 September 1984, representatives from the Director of Logistics Office, Headquarters Operation and Maintenance, and RECD met with [] to discuss the cleanliness of the building. A walk-through was conducted and numerous areas of concern were pointed out. [] noted the areas of concern, and she will meet with the manager of the cleaning company and the building maintenance officer to point out these deficient areas. [] has requested walk-throughs [] early in the day at least once a week to ensure that cleaning is being performed satisfactorily. HOME will coordinate this walk-through, and it will occur at 0730 one day a week. []

3. Significant Events Anticipated During the Coming Week:

None

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